

Report of the Chair

Scrutiny Programme Committee – 9 November 2015

AUDIT COMMITTEE WORK PLAN AND ANNUAL REPORT

Purpose	This report is provided in order to share information that will help develop the relationship between scrutiny and the Audit Committee.
Content	The report includes: <ul style="list-style-type: none">• Audit Committee Work Plan• Audit Committee Annual Report 2014/15 The chair of the Audit Committee, Alan Thomas, will attend the meeting.
Councillors are being asked to	<ul style="list-style-type: none">• ensure awareness of the work of the Audit Committee• consider whether there are any work plan issues in terms of coordination / duplication
Lead Member	Alan Thomas, Chair of the Audit Committee
Lead Officer(s)	Paul Beynon, Chief Auditor
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1. Developing the Relationship between Scrutiny and the Audit Committee.

1.1 It has been agreed that there is a need for:

- Mutual awareness and understanding of the work of scrutiny and audit committee
- Respective work plans to be coordinated and avoid duplication / gaps
- Clear mechanism for referral of issues, if necessary

1.2 In support of this the follow actions are being carried out:

- i) Chair of Scrutiny Programme Committee / Convener of Service Improvement & Finance Scrutiny Performance Panel copied into Audit Committee agenda and vice versa
- ii) Scrutiny Work Programme / Service Improvement & Finance Panel Work Plan published in Audit Committee agenda for information and vice versa

- iii) At least once a year chair of Scrutiny Programme Committee appears at Audit Committee to share work plan and for a 'health-check' and vice-versa
- iv) Audit Committee chair invited to Annual Scrutiny Work Planning Conference
- v) Chairs raise any issues re. coordination / duplication on ongoing basis
- vi) Where matters to be referred from Audit Committee chair writes letter to chair of Scrutiny Programme Committee

2. Audit Committee

- 2.1 The chair of the Audit Committee, Alan Thomas, will attend to talk about the work of the committee and has provided:
 - a) the latest Audit Committee Work Plan
 - b) the Audit Committee Annual Report 2014/15 (presented to Council in August)

3. Legal Implications

- 3.1 There are no legal implications.

4. Financial Implications

- 4.1 There are no financial implications.

Background Papers: None

Legal Officer: Wendy Parkin
Finance Officer: Paul Beynon

Appendix 1 – Audit Committee Work Plan
Appendix 2 – Audit Committee Annual Report 2014/15